



Town of Emerson, Satellite Office of the Municipality of Emerson Franklin
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APPLICATION FORM – TOWN OF EMERSON CEMETERY

This personal information is being collected for the purpose of obtaining accurate statistics on burials and Pre-Placement Memorial Markers in the Town of Emerson Cemetery.

Name of Deceased: _____			
Surname	First Name	Middle/Initial	
Latest Address of Deceased: _____			
Does your Family Own a Family Plot in the Emerson Cemetery?			Y <input type="checkbox"/> N <input type="checkbox"/>
Plot: _____	Location: _____	Unknown _____	
Date of Death:	Day _____	Month _____	Year _____
Date of Graveside Service/Burial: _____			
Accumulated Years of Residence in Emerson, Manitoba _____			
Name of Applicant for <u>Pre-Placement Memorial</u> Marker only _____			
Billing/Applicant _____			
Name			

Address	Town/City	Province	Postal Code

Phone #	Email Address		

Funeral Home Director/Phone # _____			
Type of Burial:	Cremation <input type="checkbox"/>	Casket <input type="checkbox"/>	
Type of Marker to be placed:	Plaque <input type="checkbox"/>	Head Stone <input type="checkbox"/>	
Memorial Company Name/Phone# _____			
Date of Anticipated Marker placement: _____			
(Full payment is required before placement and is to accompany this application)			

Municipality of Emerson-Franklin

Town of Emerson

Cemetery Policy

Effective May 1, 2019

1. The Municipality reserves full and complete control and management of the land, buildings, plantings, roads, utilities, books and records of the cemetery and complete authority to administer these regulations.
2. In the application and administration of these regulations, all procedures will be conducted in accordance with applicable legislation and regulations of the Province of Manitoba.
3. No gratuity shall be offered to or accepted by any employee of the Municipality.
4. If enforcement of any regulation might cause hardship, the Municipality may make exceptions to, or modify such regulation without notice but no such action shall be construed as limiting the general application of these regulations.
5. **Notice of transfers:**
To ensure the accuracy and completeness of records, of ownership or interment rights, no sale or other transfer of any interest shall be binding upon the cemetery until a duly executed transfer has been approved by the Municipality. Every transfer of ownership of interment rights after the original sale shall be made by the registered owner, their legal representative or anyone who reasonably appears to have authority. Transfer of plot ownership shall be made back to the Municipality only. A fee for this service may be set by resolution of the Municipal Council.
6. All applications for cemetery services shall be in the appropriate form as provided by the Municipality. The price of plots and cemetery maintenance fees may be set from time to time by resolution of Municipal Council.
7. Sale of cemetery plots to residents shall as much as possible be made in sequential rows and plots as required.
8. A maximum of two (2) plots may be purchased before need unless otherwise approved by the Municipality
9. Administrative service charges, plot clean up expenses and other such costs as may be identified may be set from time to time by resolution of the Municipality.
10. Grave covers and/or curbs made of concrete, fiberglass or other materials are not permitted. Headstones of natural rock may be used with a maximum size of 3' in width and 4' in height, and on concrete base with base at ground level and securely anchored.

11. In the Old Cemetery Family Plots, urn markers, are to be plaques only and placed flush with the ground to facilitate maintenance. Memorials in the New Cemetery Single Plots, for urns and/or caskets, are to be placed on the concrete provided at the head of the plot.
12. Grave Sites shall be located and staked by the Cemetery Caretaker prior to excavation and/or installation of memorial markers.
13. For the prepaid Family Plots, a fee is required for a “before need” memorial placement.
14. Cut flowers and wreaths may be placed on a grave site, but no permanent shrubs, trees or plantings will be permitted without permission of the Municipality. Any items hindering maintenance as determined by the Cemetery Caretaker(s) will be removed.
15. Grave “stacking” (urns interred over a single casket) will not be permitted.
16. Cremation urns and containers may be interred in a regular plot. A fee for administration, registration and site clean-up will be charged when the approved interment is made in a pre-occupied plot. Maximum 2 urns in a regular plot.
17. Monuments and appurtenances installed on cemetery plots must be purchased and maintained by the family members, heirs and/or their successors at their cost. Clearance of 2’ must be left per side on concrete base for mowing purposes.
18. No Ash Garden or pet burials are permitted.
19. *Resident only burials are permitted, **Non-Resident burials are not permitted.
20. The Municipality of Emerson-Franklin shall be saved harmless of all costs from all acts of vandalism, misuse or public liability caused by others.

Town of Emerson Cemetery Plot Prices

Single Plot Purchases (New Section):

Single Adult Plot	4' X 8'	Resident	\$500.00
Cremation Plot	4' X 4'	Resident	\$250.00 (limited number)

Municipality supplied concrete monument foundation included in New Cemetery Single Plot Section (no memorial placement fee is required)

****No plots available to purchase in Old Section (Family Plots) ****

Administration Service Charges:

a) Registration of each burial; casket or urn (all plots)		\$250.00
b) Memorial Placement Fee:		
(Family Plots Only)	Single Adult Plot	\$200.00
	Cremation Plot	\$100.00

*Resident – a person who has lived/worked/attended school in Emerson or the immediate area and/or has familial ties with plot previously purchased in the Emerson Cemetery.

**Non-Resident – a person who has not resided in Emerson or the immediate area.