



**POLICY FOR  
AFTER HOURS RECEIPT OF SEPTAGE WASTE LOADS FOR DISPOSAL  
AT THE  
DOMINION CITY & EMERSON LAGOONS  
Resolution # 175-16 June 14<sup>th</sup>, 2016**

Septage waste loads will be accepted for disposal at the Dominion City & Emerson Lagoons after normal working hours subject to the following:

1. A written or verbal request, stating the septage contract hauler's name, the date and time of the expected delivery, approximate septage quantity, and where the septage was generated from must be received by Municipality of Emerson-Franklin staff for approval. The request can be received after hours.
2. The septage contract hauler shall have an account in good standing with the Municipality of Emerson-Franklin and shall agree, in advance of delivery, to pay the after-hours surcharge fee, which shall reflect direct labour and equipment costs incurred in opening the lagoon works for after-hours receipt of septage. The after-hours surcharge fee is currently \$100.00 per load request. In lieu of written acceptance of the charges by the requesting hauler, verbal acceptance will be recorded by the Municipality of Emerson-Franklin staff member interacting with the requestor.
3. Trained Municipal staff shall be available in order to safely open the entry to either the Dominion City or Emerson Lagoon; record information regarding the septage waste received, supervise the proper disposal of the waste and the exit from Lagoons by the septage contract hauler; and, close entry of the Lagoons. The hauler must sign an after-hours receipt form, provided by the attending Municipal staff, confirming agreement to pay the standard fees and the after-hours surcharge fee incurred per this Policy. The signed receipt form and waste load information will be filed for accounting, billing, and record keeping purposes.
4. Any after-hours septage waste delivery request must be approved by the Public Works Manager or his designate.